

Mississippi Library Commission
LSTA Subgrant Program
FINAL EVALUATION

APPLICANT INFORMATION

Subgrantee:

Project Director:

Phone Number:

Email:

PROJECT INFORMATION

Project Number:

Program Fiscal Year:

Project Title:

Subgrant Start Date:

Subgrant End Date:

Abstract: (description of grant)

Primary Project Intent:

Lifelong Learning

Information Access

Institutional Capacity

Economic & Employment Development

Human Services

Civic Engagement

Select 1 to 2 subjects of the Intent you selected above.

Arts, Culture, Humanities

History

Business & Finance

Languages

Employment

Science, Technology,
Engineering & Math
(STEM)

Personal Finance

Small Business

Civic Affairs

Library Infrastructure & Capacity

Community Concerns

Broadband Adoption

Government

Building & Facilities

Education

Certification

After-school Activities

Collection Development &
Management

Curriculum Support

Continuing Education & Staff
Development

Environment

Disaster Preparedness

General (select for
electronic databases or
other data sources)

Library Skills

Programming & Event Planning

Health & Wellness

Research & Statistics

Parenting & Family skills

Outreach & Partnership

Personal/Family Health and

Systems & Technology

Wellness

Other

PROJECT OUTCOMES

List the important findings or outcomes from this project.

Briefly describe the importance of these findings.

How did you determine the outcomes? (Check all that apply)

Survey

Observation

Other

Review of Administrative Data

Interview/Focus Group

Based on outputs, outcomes, and/or other results, explain any significant lessons learned from these findings

Do you anticipate continuing this project after the grant period closes?

Yes

No

If yes, do you anticipate any change in level of effort and/or scope of the project?

Yes

No

If yes, do you anticipate any other changes in the project?

Yes

No

PROJECT BUDGET INFORMATION

Consultant Fees

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Services / Contractual

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Supplies, Materials, & Small Equipment (less than \$10,000)

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Equipment (more than \$10,000)

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Total Project Funding	LSTA Funds	Local Funds	Total Funds

CONTINUE TO NEXT PAGE

PROJECT ACTIVITY REPORTING

Title for this activity:

Provide a brief description of this activity

How did you deliver this activity?

In-person

Virtual

Combination in-person and virtual

Beneficiaries (select all that apply):

General Population

Targeted Group

All Ages

0-5 years

6-12 years

13-17 years

18-25 years

26-49 years

50-59 years

60-69 years

70+ years

Urban

Suburban

Rural

Intergenerational Groups

Families

Immigrants/Refugees

Low Income

Unemployed

People with disabilities

Library staff, volunteers, and/or trustees

People with limited functional literacy or informational skills

American Indian or Alaska Native

Asian

Black or African American

Hispanic or Latino

Native Hawaiian/Pacific Islander

Not Applicable

Number of libraries, organizations where the activity took place.

Public Libraries

School Libraries

Other

Partners in this project (select all that a formal agreement was in place):

Federal Government

Non-Profit

State Government

Private Sector

Local Government

Tribe/Native Hawaiian Organization

School District

Identify the area(s) where your partner organization(s) operates

Libraries

Historical Societies or Organizations

Museums

Archives

Cultural Heritage Organization Multi-type

Preschool

Schools

Adult Education

Human Services Organizations

Other

Choose Only 1

Instruction - Program

Number of times the program was administered
Number of sessions in the program
Average session length (in minutes)
Average number of attendance per session

Instruction - Presentation

Number of presentations/performances administered
Average presentations/performances length (minutes)
Average number in attendance per session

Content - Acquisition

Number of hardware acquired
Number of software acquired
Number of licensed databases acquired
Number of print materials acquired
Number of electronic materials acquired
Number of audio/visual units (audio discs, talking books, other recordings) acquired

Content - Creation

Number of items digitized
Number of items digitized and available to the public
Number of physical items
Number of open-source applications/software systems
Number of proprietary applications/software systems
Number of learning resources (e.g. toolkits, guides)

Content - Preservation

Number of items conserved, relocated to protective storage, rehoused, or for which other preservation-appropriate physical action was taken
Number of items reformatted, migrated, or for which other digital preservation-appropriate action was taken
Number of preservation plans/frame works produced and/or updated (e.g. preservation readiness plans, data management plans)

Procurement (only for Institutional Capacity Intent)

Number of equipment acquired
Number of acquired equipment used
Number of hardware items acquired
Number of acquired hardware items used
Number of software items acquired
Number of acquired software items used
Number of materials/supplies acquired

REPORT CERTIFICATION AND SIGNATURE

CERTIFICATION - SUBGRANTEE: I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

Library Director, Signature

Print Name

Date

Email Address

Email

To: grantsprog@mlc.lib.ms.us
Attach report as .pdf file
Subject: **LSTA Final Evaluation**