

Mississippi Library Commission
LSTA Subgrant Program
FINAL EVALUATION

APPLICANT INFORMATION

Subgrantee:

Project Director:

Phone Number:

Email:

PROJECT INFORMATION

Project Number:

Program Fiscal Year:

Project Title:

Subgrant Start Date:

Subgrant End Date:

Abstract:

Primary Project Intent:

Lifelong Learning

Information Access

Institutional Capacity

Economic & Employment Development

Human Services

Civic Engagement

Select 1 to 2 subjects of the Intent you selected above.

Arts, Culture, Humanities

History

Business & Finance

Languages

Employment

Science, Technology,
Engineering & Math
(STEM)

Personal Finance

Small Business

Civic Affairs

Library Infrastructure & Capacity

Community Concerns

Broadband Adoption

Government

Building & Facilities

Education

Certification

After-school Activities

Collection Development &
Management

Curriculum Support

Continuing Education & Staff
Development

Environment

Disaster Preparedness

General (select for
electronic databases or
other data sources)

Library Skills

Programming & Event Planning

Health & Wellness

Research & Statistics

Parenting & Family skills

Outreach & Partnership

Personal/Family Health and

Systems & Technology

Wellness

Other

PROJECT OUTCOMES

List the important findings or outcomes from this project.

Briefly describe the importance of these findings.

How did you determine the outcomes? (Check all that apply)

Survey

Observation

Other

Review of Administrative Data

Interview/Focus Group

Based on outputs, outcomes, and/or other results, explain any significant lessons learned from these findings

Do you anticipate continuing this project after the grant period closes?

Yes

No

If yes, do you anticipate any change in level of effort and/or scope of the project?

Yes

No

If yes, do you anticipate any other changes in the project?

Yes

No

PROJECT BUDGET INFORMATION

Consultant Fees

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Services / Contractual

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Supplies, Materials, & Small Equipment (less than \$5000)

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Equipment (more than \$5000)

Budgeted Amount	LSTA Funds	Local Funds	Total
Description			

Total Project Funding	LSTA Funds	Local Funds	Total Funds
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PROJECT ACTIVITY REPORTING

Title for this activity:

Provide a brief description of this activity

How did you deliver this activity?

- In-person
- Virtual
- Combination in-person and virtual

Partners in this project (select all that apply):

- | | |
|--------------------|------------------------------------|
| Federal Government | Non-Profit |
| State Government | Private Sector |
| Local Government | Tribe/Native Hawaiian Organization |
| School District | |

Beneficiaries (select all that apply):

- General Population
- Targeted Group
- All Ages
- 0-5 years
- 6-12 years
- 13-17 years
- 18-25 years
- 26-49 years
- 50-59 years
- 60-69 years
- 70+ years
- Urban Suburban Rural
- Intergenerational Groups
- Families
- Immigrants/Refugees
- Low Income
- Unemployed
- People with disabilities
- Library staff, volunteers, and/or trustees
- People with limited functional literacy or informational skills
- American Indian or Alaska Native
- Asian
- Black or African American
- Hispanic or Latino
- Native Hawaiian/Pacific Islander
- Not Applicable

Identify the area(s) where your partner organization(s) operates

- Libraries
- Historical Societies or Organizations
- Museums
- Archives
- Cultural Heritage Organization Multi-type
- Preschool
- Schools
- Adult Education
- Human Services Organizations
- Other

Number of libraries, organizations where the activity took place.
Public Libraries
Academic Libraries
State Library
Consortia
Special Libraries
School Libraries
Other

Choose Only 1

Instruction - Program

Number of times the program was administered
Number of sessions in the program
Average session length (in minutes)
Average number of attendance per session

Instruction - Presentation

Number of presentations/performances administered
Average presentations/performances length (minutes)
Average number in attendance per session

Content - Acquisition

Number of hardware acquired
Number of software acquired
Number of licensed databases acquired
Number of print materials acquired
Number of electronic materials acquired
Number of audio/visual units (audio discs, talking books, other recordings) acquired

Content - Creation

Number of items digitized
Number of items digitized and available to the public
Number of physical items
Number of open-source applications/software systems
Number of proprietary applications/software systems
Number of learning resources (e.g. toolkits, guides)

Content - Preservation

Number of items conserved, relocated to protective storage, rehoused, or for which other preservation-appropriate physical action was taken
Number of items reformatted, migrated, or for which other digital preservation-appropriate action was taken
Number of preservation plans/frame works produced and/or updated (e.g. preservation readiness plans, data management plans)

Procurement (only for Institutional Capacity Intent)

Number of equipment acquired
Number of acquired equipment used
Number of hardware items acquired
Number of acquired hardware items used
Number of software items acquired
Number of acquired software items used
Number of materials/supplies acquired

REPORT CERTIFICATION AND SIGNATURE

I CERTIFY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION GIVEN IN THIS REPORT IS TRUE AND CORRECT AND IS PROVIDED IN ACCORDANCE WITH THE *LSTA MANUAL* AND ANY OTHER AGREEMENTS ENTERED INTO RELATING TO THIS PROJECT.

Project Director, Signature

Print Name

Date

Email Address

Email

To: grantsprog@mlc.lib.ms.us
Attach report as .pdf file
Subject: **LSTA Final Evaluation**