



Taylor Sudden Service  
461 Hwy 49 S  
Richland, MS 39218  
(601) 922-4444

**GENERATOR**  
PARTS, SERVICE, REPAIR & RENTAL



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

## STANDBY GENERATOR INDUSTRIAL MAINTENANCE SERVICE AGREEMENT RENEWAL

Acc# 44343000

Prepared for:

MS Library Commission

3881 Eastwood Drive

Jackson, MS 39211

**July 7, 2025**

- I. Agreement Period:
  - July 7, 2025 to June 30, 2026
- II. Equipment:
  - Onan GGKD-5603981 (150KW), Serial Number: D030495602
- III. Services:
  - One Year Annual Agreement (Two visits per year)
  - One Full Service at \$1,662.00-June 2026-2<sup>nd</sup> Service
  - One Follow Up 41-Point Inspection at \$252.00-Dec. 2025-1<sup>st</sup> Service
- IV. Payment Terms:
 

You will be invoiced as each service is performed. Payment is net following receipt of invoice. No sales or use taxes are included in the pricing and will be added as applicable. Please do not send payment; you will be invoiced.
- V. Activation of Agreement:
 

Your Signature activates this service and must be received by the agreement start date. Pricing is good for 60 days. No service will be scheduled until a signed agreement is received. You may mail to 461 Hwy 49 S, Richland, MS 39218, fax to 601-922-8503 or email to cblakeney@taylorbigred.com.



Taylor Sudden Service  
461 Hwy 49 S  
Richland, MS 39218  
(601) 922-4444



Taylor Power Systems  
947 Industrial Park Drive  
Clinton, MS 39056  
(601) 922-4444

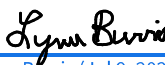
VI. Taylor Sudden Service Disclaimer:

Taylor Sudden Service may or may not be the manufacturer of the equipment to which this Service/Preventative Maintenance Agreement applies. This Agreement does not modify or extend any manufacturer's originally issued warranty. Regularly scheduled service or preventative maintenance is necessary to extend the life of the equipment to which this agreement applies and make it more likely that the standby/prime power unit will provide power when needed; however, Taylor Sudden Service is neither an insurer nor guarantor of the equipment or the customer's product for which power is to be provided. INCIDENTAL AND CONSEQUENTIAL DAMAGES OCCURRING AS A RESULT OF THE FAILURE OF THE EQUIPMENT IS EXPRESSLY DISCLAIMED AND THE SOLE LIABILITY OF TAYLOR SUDDEN SERVICE FOR ANY WORK PERFORMED UNDER THIS AGREEMENT IS LIMITED TO THE INVOICE AMOUNT OF THE AGREEMENT.

VII. Taylor Agreement Price: **\$1,914.00 + applicable taxes**

*For questions on when your services will be performed or questions about service work that was done, contact the Service Department that handles your agreement:*

➤ *Richland 601-922-444*

Accepted By:  Lynn Burris (Jul 9, 2025 07:43 CDT)

Date: Jul 9, 2025

Prepared By:  
Samuel Dunn  
Inside Service Sales

**Taylor Sudden Service - Generators**

461 Hwy 49 S, Richland, MS 39218 · Phone: 601-922-4444 · Fax: 601-922-8503

**SERVICE AGREEMENT FOR GENERATOR MAINTENANCE**  
**July 1, 2025-June 30, 2026**

This Agreement is hereby made subject to the terms and conditions included in Attachment A, “Contract Clauses” which is incorporated herein by reference and is made a part of this Agreement between Sudden Service, Inc. DBA Taylor Sudden Service, Inc. and the Mississippi Library Commission.

**ATTACHMENT A**  
**MISSISSIPPI LIBRARY COMMISSION**  
**CONTRACT CLAUSES**

**APPLICABLE LAW**

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

**APPROVAL**

It is understood that if this contract requires approval by the Public Procurement Review Board (“PPRB”) and/or the Department of Finance and Administration Office of Personal Service Contract Review (“OPSCR”), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

**AVAILABILITY OF FUNDS**

It is expressly understood and agreed that the obligation of Library Commission to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, Library Commission shall have the right upon 10 business days written notice to the Contractor, to terminate this agreement without damage, penalty, cost or expense to the Library Commission of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

**COMPLIANCE WITH EQUAL OPPORTUNITY IN EMPLOYMENT POLICY**

The Contractor understands that the Library Commission is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and the Contractor agrees during the term of the agreement that the Contractor will strictly adhere to this policy in its employment practices and provision of services.

**COMPLIANCE WITH LAWS**

The Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

## **E-PAYMENT**

The Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, *et seq.*

## **E-VERIFICATION**

If applicable, the Contractor represents and warrants that it will ensure its compliance with the *Mississippi Employment Protection Act* and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. The Contractor agrees to provide a copy of each verification upon request of the Library Commission subject to approval by any agencies of the United States Government. The Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject the Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to the Contractor by an agency, department, or governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, the Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

## **INDEPENDENT CONTRACTOR STATUS**

Contractor shall, at all times, be regarded as and shall be legally considered an independent contractor and shall at no time act as an agent for the Mississippi Library Commission. Nothing contained herein shall be deemed or construed by the Mississippi Library Commission, Contractor, or any third party as creating the relationship of principal and agent, master and servant, partners, joint ventures, employer and employee, or any similar such relationship between the Mississippi Library Commission and Contractor. Neither the method of computation of fees or other charges, nor any other provision contained herein, nor any acts of the Mississippi Library Commission or Contractor hereunder creates or shall be deemed to create a relationship other than the independent relationship of the Mississippi Library Commission and Contractor.

Contractor's personnel shall not be deemed in any way, directly or indirectly, expressly or by implication, to be employees of the Mississippi Library Commission. Neither Contractor nor its employees shall, under any circumstances, be considered servants, agents, or employees of the Mississippi Library Commission, and the Mississippi Library Commission shall be at no time legally responsible for any negligence or other wrongdoing by Contractor, its servants, agents, or employees. The Mississippi Library Commission shall not withhold from the contract payments to Contractor any federal or state unemployment taxes, federal or state income taxes, Social Security tax, or any other amounts for benefits to Contractor. Further, the Mississippi Library Commission shall not provide to Contractor any insurance coverage or other benefits, including Workers' Compensation, normally provided by the Mississippi Library Commission for its employees.

## **INSURANCE**

Contractor represents that it will maintain workers' compensation insurance which shall inure to the benefit of all Contractor's personnel provided hereunder, comprehensive general liability with

minimum limits of \$1,000,000 per occurrence. All general liability will provide coverage to the Mississippi Library Commission as an additional insured. The Mississippi Library Commission reserves the right to request from carriers, certificates of insurance regarding the required coverage. Insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

#### **NO LIMITATION OF LIABILITY**

Nothing in this agreement shall be interpreted as excluding or limiting any liability of the Contractor for harm arising out of the Contractor's or its subcontractors' performance under this agreement.

#### **PAYMODE**

Payments by Library Commission using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of the Contractor's choice. The Library Commission may, at its sole discretion, require the Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. The Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

#### **PROCUREMENT REGULATIONS**

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website ([www.dfa.ms.gov](http://www.dfa.ms.gov)). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

#### **PROPERTY RIGHTS (for the contract)**

Property rights do not inure to the contractor until such time as services have been provided under a legally executed contract. The Contractor has no legitimate claim of entitlement to the provision of work hereunder and acknowledges that the Library Commission may terminate this contract at any time for its own convenience.

#### **REPRESENTATION REGARDING GRATUITIES**

The Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of Library Commission a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. The Contractor further represents that no employee or former employee of Library Commission has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by the Contractor. The Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

#### **REQUIRED PUBLIC RECORDS AND TRANSPARENCY**

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information

pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on [www.transparency.ms.gov](http://www.transparency.ms.gov) and shall be available for at the Agency for examination, inspection, or reproduction by the public. The Contractor acknowledges and agrees that the Library Commission and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

### **STOP WORK ORDER**

The Library Commission may, by written order to the Contractor at any time, require the Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by the Library Commission. Upon receipt of such an order, the Contractor shall forthwith comply with its terms and take all reasonable steps to minimize any further cost to the Library Commission. Upon expiration of the stop work order, the Contractor shall resume providing the services which were subject to the stop work order, unless the Library Commission has terminated that part of the agreement or terminated the agreement in its entirety. The Library Commission is not liable for payment for services which were not rendered due to the stop work order.

### **TERMINATION**

*Termination for Convenience.* The Library Commission may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. The Library Commission shall give written notice of the termination to the Contractor specifying the part of the contract terminated and when termination becomes effective. The Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination the Contractor will stop work to the extent specified. The Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

*Termination for Default.* If the Library Commission gives the Contractor a notice that the personal or professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, the Library Commission may terminate the contract for default and the Contractor will be liable for the additional cost to the Library Commission to procure the personal and professional services from another source.

Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

## NOTICES

All notices required or permitted to be given under this agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.


For the Contractor: Cathy Blakeney, Taylor Sudden Service, Inc.  
461 Highway 49 South, Richland, MS 39218

For the Agency: Lynn Burris, Deputy Director, Administrative Services  
Mississippi Library Commission  
3881 Eastwood Drive, Jackson, Mississippi 39211

## Acceptance of Agreement

Both parties hereby acknowledge and accept the terms and conditions of this Agreement as evidenced by the signatures of these authorized persons set forth:

### MISSISSIPPI LIBRARY COMMISSION

  
Lynn Burris (Jul 9, 2025 07:43 CDT)

**Lynn Burris**  
**Deputy Director, Administrative Services**

Jul 9, 2025

**Date**

### CONTRACTOR

  
Samuel Dunn (Jul 8, 2025 14:33 CDT)

**Cathy Blakeney**  
**Taylor Sudden Service, Inc**

Jul 8, 2025

**Date**

Originally sent to Cathy Blakeney for signature.  
Contract was forwarded to Samuel Dunn for signature.










# Contract FY2026 - Taylor Sudden Service

Final Audit Report

2025-07-09

Created:	2025-07-08
By:	Bobbie Green (bgreen@mlc.lib.ms.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdETngh6AuZJ6QKrwc9esLgVrttS9bPKT

## "Contract FY2026 - Taylor Sudden Service" History

-  Document created by Bobbie Green (bgreen@mlc.lib.ms.us)  
2025-07-08 - 6:47:55 PM GMT
-  Document emailed to cblakeney@taylorbigred.com for signature  
2025-07-08 - 6:49:00 PM GMT
-  Email viewed by cblakeney@taylorbigred.com  
2025-07-08 - 7:30:03 PM GMT
-  Signer cblakeney@taylorbigred.com entered name at signing as Samuel Dunn  
2025-07-08 - 7:33:41 PM GMT
-  Document e-signed by Samuel Dunn (cblakeney@taylorbigred.com)  
Signature Date: 2025-07-08 - 7:33:43 PM GMT - Time Source: server
-  Document emailed to Lynn Burris (lburris@mlc.lib.ms.us) for signature  
2025-07-08 - 7:33:45 PM GMT
-  Email viewed by Lynn Burris (lburris@mlc.lib.ms.us)  
2025-07-09 - 12:42:44 PM GMT
-  Document e-signed by Lynn Burris (lburris@mlc.lib.ms.us)  
Signature Date: 2025-07-09 - 12:43:31 PM GMT - Time Source: server
-  Agreement completed.  
2025-07-09 - 12:43:31 PM GMT



# Mississippi Library Commission- Contract Request - FY26 (July 1, 2025 - June 30, 2026)

All initial contract requests and renewals or amendments to contracts must have this form completed.

**Date of Request:** Tuesday, July 1, 2025

**Description of Contract:**

Full service (June 2026) and followup 41 point inspection (December 2025) on generator.

**Initial Request/Renewing/Amending:**

☒ Awarding    ☐ Renewing    ☐ Amending

**Contractor Name:** Taylor Sudden Service

**Contractor Address:** 461 Highway 49 South  
Richland, MS 39218  
\*\*\*Payments may be made to Corporate office\*\*\*

**Total Contract Award:** \$1,914.00

**Period of Services**

**Start:** Tuesday, July 1, 2025

to **End:** Tuesday, June 30, 2026

**Purpose** (attach a detailed scope of work if initial request; if renewal or amending include justification and any cost increases or changes to original scope of work):

Full service (June 2026) and followup 41 point inspection (December 2025) on generator.

Analysis Describing Award, Renewal, or Amendment of Contract (include specifications, quotes, and/or scoring criteria if applicable)

Amount less than \$5,000 for full inspection and follow-up for generator. See attached Agreement

**Type of Contract:**

☐ Sole Source    ☐ Emergency    ☐ Competitive    ☒ Other

If selecting "other," provide detailed explanation:

Amount less than \$5,000 for full inspection and follow-up for generator.

**Requested by:**

*Bobbie D. Green*

**Deputy Director Approval:**

*[Signature]*

**Administrative Services Approval:**

*[Signature]*

**Executive Director Approval** (if applicable):

Contracts over \$10,000 require Executive Director's Signature

Approval of this agreement is only the initial step in the contract process. In order to establish a valid contract, a formal agreement will be developed by Business Services and the agreement will be signed by the Contractor and the Mississippi Library Commission.