

**FIRST REGIONAL LIBRARY****JOB VACANCY NOTICE: OXFORD, MS**

Posting Date:	February 21, 2024	Removal date:	Until Filled
Location:	OXFORD, MS		
Position:	YOUTH SERVICES LIBRARIAN		
Department:	OXFORD, MS		
Reports to:	BRANCH HEAD LIBRARIAN		
Status:	✓ Exempt    Non-Exempt    (Full-Time)		

**DUTIES AND RESPONSIBILITIES:**

The Youth Services Librarian is an enthusiastic, compassionate, self-motivated, problem solving, creative individual who connects with youth and families, establishes community relationships, organizes and develops programs, manages youth collections, and facilitates the youth service efforts of a team. Our ideal candidate models the core competencies of children's and young adult librarianship and encourages those competencies among other staff in the service of youth of diverse backgrounds and abilities. First Regional Library Youth Services Librarians provide leadership in all of the branch's youth services, serving children and teens from ages 0-18 and their adults.

The Youth Services Librarian leads all aspects of youth service at the branch, including:

- **Impacting the lives of youth** - promotes reading, information literacy, school success, and library usage; recommends services and procedures to best serve all youth and families; ensures equity of access for all youth
- **Partnerships** - adopts a community engagement mindset and develops and maintains effective relationships with schools, community groups, agencies and nonprofits that target youth in order to plan and deliver programs, services, and initiatives that meet young adults' needs and interests; educates the public about the value of public libraries and the profession; creatively promotes library services and the profession
- **Programs** - designs and implements programming that instill curiosity and mastery for all children, teens, and caregivers, both in the library and in the community, including but not limited to Summer Library Programs and STEAM programming; accurately maintains program records, program budget expenditures and other statistical data; ensures that programs reflect the needs of the community
- **Collections** - manages balanced, community-minded children's and teens collections including purchasing, weeding, and displays; creates developmentally-appropriate learning environments; advocates for the rights of readers
- **Customer Service** - assists patrons of all ages and backgrounds with a complete range of library services at the circulation desk
- Perform other duties as assigned.

**MINIMUM REQUIREMENTS:**

- A genuine appreciation for youth from birth through high school and comfort in working with youth both individually and in groups
- A positive and enthusiastic approach to public library service; a vision for youth services
- Commitment to cultural humility in serving diverse populations
- Comfort with using and facilitating usage of new technologies needed to engage preteens and young adults
- Demonstrated ability to work in a collaborative environment, receive guidance and direction, and take initiative
- Excellent verbal and written communication skills, ability to effectively present library programs to all ages with special emphasis on programs for youth
- Excellent interpersonal skills to interact with staff and patrons of all ages, from all backgrounds
- Ability to manage time effectively, demonstrating attention to detail and flexibility
- Ability to manage conflict
- Ability to uphold library professional standards, the Library's mission, the Library's strategic plan and core values
- Ability to work evenings, weekends, and mornings
- A valid driver's license
- Ability to learn and use the Library's computerized circulation system as well as other workplace technologies, especially Microsoft Office Suite, G Suite, and social media applications
- Ability to lift 30-40 pound filled book bins, set up tables, move chairs for programming

**BENEFITS AND SALARY:**

Salary range: \$ 42,000 to 45,000 annually. Benefits includes medical, dental, vision & life insurance; participation in PERS of Mississippi Retirement Plan.

**EDUCATION:**

- MLS/MLIS from an ALA-accredited library school required
- Experience working with youth in a group setting required
- At least two years experience and training in public library youth services, or other relevant experience preferred

*For more information apply online at [firstregional.org](http://firstregional.org)*

*Email online application to [jobs@firstregional.org](mailto:jobs@firstregional.org)*

*EOE minorities/female/disabled/veteran*