

MISSISSIPPI LIBRARY COMMISSION
LEADERSHIP ADVOCACY SERVICE

MINUTES
Mississippi Library Commission
Board of Commissioners Regular Meeting

Date: January 24, 2023

Location: 3881 Eastwood Drive
Jackson, Mississippi, 39211

Board of Commissioners (BOC) Present: Lori Barnes, Stephen Cunetto, Jolee Hussey, Becky Wright

Board of Commissioners (BOC) Present via Zoom: Ann Marsh

Mississippi Library Commission (MLC) Staff Present: Hulen Bivins, Lynn Burris, Tracy Carr, Kristina Kelly, Erin Morin, Jennifer Peacock

CALL TO ORDER

Chair Barnes called the meeting to order at 11:00 a.m. and welcomed everyone.

AGENDA

Recommendation: *Adopt agenda as presented.*
Motion: Stephen Cunetto *Second:* Becky Wright
Action: Approved by unanimous roll call

MINUTES

Recommendation: *Approve minutes of the regular meeting on November 15, 2022.*
Motion: Becky Wright; *Second:* Jolee Hussey
Action: Approved by unanimous roll call

COMMISSIONERS REPORT

EXECUTIVE DIRECTOR'S REPORT

Budget – The Legislative Session for the budget year of 2024 started this month. Testimony before legislature as to MLC's budget request is currently ongoing. Agency representatives have already met with the Senate. The meeting with the House is today, January 24th. In this year's budget request, MLC seeks to have Legislative support for maintaining the increased funding provided last year for MAGNOLIA; have salary dollars sufficient to cover all SEC squared

2. The second part of the report is a detailed description of the data collection process. It describes the procedures used to select participants, the instruments used to collect data, and the steps taken to ensure the reliability and validity of the data.

3. The third part of the report is a description of the data analysis process. It describes the statistical methods used to analyze the data and the results of the analysis. The analysis shows that there is a significant relationship between the variables studied.

4. The fourth part of the report is a discussion of the results of the study. It discusses the implications of the findings for theory and practice and suggests directions for future research. The discussion also addresses the limitations of the study.

5. The fifth part of the report is a conclusion. It summarizes the main findings of the study and reiterates the importance of the research. The conclusion also provides a final statement about the value of the study.

6. The sixth part of the report is a list of references. It lists the sources of information used in the study, including books, articles, and other documents. The references are listed in alphabetical order.

7. The seventh part of the report is an appendix. It contains supplementary information that is not included in the main body of the report. The appendix includes a list of participants, a copy of the questionnaire, and a copy of the data analysis software.

8. The eighth part of the report is a glossary. It defines the terms used in the report and provides a brief explanation of their meaning. The glossary is included to help readers understand the report.

9. The ninth part of the report is a list of figures and tables. It lists the figures and tables included in the report and provides a brief description of each. The list is included to help readers find the information they need.

10. The tenth part of the report is a list of footnotes. It contains information that is not included in the main body of the report but is relevant to the study. The footnotes are included to provide additional context for the reader.

recommendations; be sure to maintain the federal IMLS MOE; and receive funding for salary progression adjustments. Additionally, MLC desires to have full funding support for the 48 PINS at MLC and funding of the Personnel Incentive Grants Program (PIGP).

MLC Financials – Grant program payments in the amount of \$1,581,032.02 were made during this reporting period. Of this amount, state dollars in the amount of \$1,388,347.75 were expended on the PIGP program. LSTA payments totaled \$192,684.27.

ALA Fly-in – The American Library Association Legislative Office in Washington, D.C. is coordinating a view with members of the US Congress from March 7-9 with the 7th being an ALA training day and the 8th being a day for visits on the Hill. This ALA is working directly with Chief Officers of State Library Agencies (COSLA).

COSLA Spring Meeting – The Chief Officers of State Libraries shall take an extra day for a joint meeting in association with the ALA Fly-In event. Coordinators of IMLS are being invited to attend part of this meeting of COSLA. Discussion topics shall include personnel changes at IMLS; the focus of agency five-year plans for 2023-2027 that have been previously submitted by the state library agencies last summer to IMLS; and a review of changes with NLS and how those changes may affect the Talking Book services in the states.

COSLA Director Report – The COSLA Director Report was a survey done by COSLA at the request of MLC. The report conveys data regarding the educational background and state law requirements for director appointments.

Business Services Reporting – LSTA reports, Mississippi DFA reports, and state purchasing reports have been filed and accepted.

Employee Update – During the reporting period, the agency had one new hire (Victor Williams, Administrative Services) and one separation (Kayla Martin-Gant, Library Services).

MLC Building Repair – Like many businesses in the Jackson area, MLC has had water outages to deal with that have prompted employees to sometimes work remotely. Work to repair the chillers and the outside video cameras of MLC has also been completed.

PR Activities and MLC Publications – PR activities at MLC recently accomplished include work on a Talking Book brochure to be distributed among ophthalmologists; recording of a county food pantry video for Humphreys; and a video for the Carnegie Library. Additionally, an Annual Report concerning the work of MLC has been completed. The Annual Report has been sent to the Legislative membership and the Governor.

MLC Library Use Statistics – During the reporting period, MLC’s Library Development Division conducted 22 site visits and provided 247.5 consulting hours to the state’s libraries. MLC offered 5 Continuing Education trainings during this reporting period, with 99 in-person attendees and 338 webinar views. 1826 Beehive Resource Sharing requests were received, with a 77% fill rate.

Podcasts – The MLC podcast “Stacks and Stories” has released 2 new episodes. During this reporting period there have been 483 listening session downloads.

Talking Book – During this reporting period 25 new Talking Book users have registered for the service, and 344 requests were handled through Large Print Direct.

Tech – MLC continues to help libraries with their E-Rate assessments and filings as well as provide technical assistance, training and consulting on digital services.

Other News – Several MLC employees shall attend ALA’s LibLearnX sessions in New Orleans January 27-30.

Future MLC Commissioners Meetings – The next Board of Commissioners meeting will be on Tuesday, March 28, 2023.

FINANCIAL REPORT

Lynn Burris delivered the financial reports for this period. The current budget period is halfway through. MLC is in the process of closing out ARPA funds, which will end with this budget period.

ADMINISTRATIVE SERVICES BUREAU REPORT

Jennifer Peacock delivered the Administrative Services Bureau Report. Operations is overseeing mechanical parts being replaced on chiller. Operations has also performed water leak repairs. MLC’s State E-rate Coordinator Sharmaine Frazier consults with every library virtually to provide efficient and thorough E-rate counselling. Technology Services staff are very busy this time of year helping prepare libraries for new technology purchased through E-rate.

LIBRARY SERVICES REPORT

Tracy Carr delivered the Library Services Report. MLC has recently acquired two Charlie Carts through the Charlie Cart Project. Charlie Carts are mobile, self-contained kitchens that come with equipment and curriculums to provide hands-on food education programming. MLC intends to lend the Charlie Carts to the state’s libraries for a few months at a time. The pilot of Duplication on Demand model of Talking Book Services has been successful so far.

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, regarding the land owned by the United States in the State of California.

Public lands are those lands owned by the United States which are not reserved for a special purpose, and which are available for disposal to the public.

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APPENDIX REPORT

The following information was obtained from the records of the Department of the Interior, Bureau of Land Management, regarding the land owned by the United States in the State of California.

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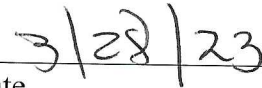
ADJOURN

Recommendation: *Adjourn meeting at 11:47 pm*

Motion: Jolee Hussey; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call


Stephen Cunetto, Board Secretary


Date

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