



MISSISSIPPI LIBRARY COMMISSION
LEADERSHIP ADVOCACY SERVICE

MINUTES
Mississippi Library Commission
Board of Commissioners Regular Meeting

Date: November 15, 2022

Location: 3881 Eastwood Drive
Jackson, Mississippi, 39211

Board of Commissioners (BOC) Present: Stephen Cunetto, Ann Marsh, Becky Wright

Board of Commissioners (BOC) Present via Zoom: Jolee Hussey

Mississippi Library Commission (MLC) Staff Present: Hulen Bivins, Lynn Burris, Kristina Kelly, Erin Morin, Jennifer Peacock, Tracy Carr

Guests: Jay Woods, Special Assistant Attorney General

CALL TO ORDER

Pursuant to Article X, Section 58 of Roberts Rules of Order, the President is absent for this meeting and the Vice Chair is attending virtually. At this time, we will have discussion as to whether we would like for the Secretary to serve as Chair pro tem for this meeting.

Recommendation: *Approve Secretary Stephen Cunetto as Chair pro tem for this meeting.*

Motion: Ann Marsh; *Second:* Becky Wright
Approved by unanimous roll call

Secretary Stephen Cunetto called the meeting to order at 11:04 a.m. and welcomed everyone.

AGENDA

Recommendation: *Adopt agenda as presented.*

Motion: Ann Marsh; *Second:* Jolee Hussey
Action: Approved by unanimous roll call

MINUTES

Recommendation: *Approve minutes of the regular meeting on September 27, 2022.*

Motion: Ann Marsh; *Second:* Becky Wright
Action: Approved by unanimous roll call

COMMISSIONERS REPORT

EXECUTIVE DIRECTOR'S REPORT

MLC Financials – Financials are accurate on and on track. \$1,503,374.07 has been paid out in grants

Reports Filed – The LSTA Quarterly Report and MAGIC Quarterly Security Report have been submitted and accepted.

Employee Update – Ruth Jinkiri has joined the Library Services team. Colleen Gregg has joined the Administrative Services team.

PR Activities and MLC Newsletter – PR has created a new logo for Jesse Yancy Memorial Library as well as several videos for libraries around the state. There have been more than 15,000 visits to MLC's website during this reporting period. The changes to MAGNOLIA as well as the addition of Encyclopaedia Britannica have been received well by the libraries of Mississippi. The usage of MAGNOLIA is up. MLC's next newsletter will be coming out soon.

Palace Project – The Palace Project pilot program has seen 187 items checked out.

Talking Book Program – During this reporting period, 58 new Talking Book users have registered for the service. The total patron number is now 5,572. During the reporting period, 24,251 items were circulated with 7,826 BARD downloads facilitated by Talking Book Services.

Continuing Education Report / Consulting Data – During the reporting period, five webinar workshops were offered. Ruth Jinkiri, MLC's new Library Consultant, has a background in autism education. We hope to develop programs for libraries throughout the state for autism-informed programming. MLC is working with the Department of Corrections to conduct book review sessions that offer a more informal learning environment for incarcerated individuals. Two sessions were held using Zoom and two sessions were done at the Parchman facility.

STEM Programs – On October 26, MLC staff met with Dr. David Holben from Ole Miss to discuss the development of STEM education programs centered upon the subject of health and nutrition. Dr. Holben has done programs on this subject with some of Mississippi's public libraries. Future discussions should result in a concise program fitting well with other STEM offerings provided by MLC.

Podcasts – The Stacks and Stories podcast continues to be popular. Four new episodes were released during this reporting period, and 259 listening sessions were downloaded.

Library Use Statistics – Our Beehive Resource Sharing fill rate was 77% for this reporting period. Usage of MAGNOLIA has increased significantly, partially due to the addition of Encyclopaedia Britannica as well as a new, more streamlined user interface. During the reporting period, 132 training sessions were provided by the MLC's Patents department. 305 items were added to the collection and 86 were removed.

Tech – Technology Services continues to work on making site visits to libraries to assist them in determining their necessary projects using E-rate funding and filing the applications. They are also still working on resolving issues with AT&T.

BEAM – MLC continues to work with the BEAM project created by Governor Reeves to expand broadband infrastructure throughout the state. The agency hosted a meeting for the initiative on November 9th.

Other Information – The bat removal and disinfecting work on the building has recently been completed.

Future MLC Commissioners Meetings – The next Board of Commissioners meeting will be on Tuesday, January 24, 2023.

FINANCIAL REPORT

Lynn Burris delivered the financial reports for this period. Financials are on track. The first PIGP payment has been made. We are in the process of closing out ARPA throughout the year.

ADMINISTRATIVE SERVICES BUREAU REPORT

Jennifer Peacock delivered the Administrative Services Bureau Report. The Administrative Services department continues to inform libraries about the different grant funding that is available to them. Several vacant positions within the agency will be opening soon. The new operations manager will begin December 1st. E-Rate 2 allows for equipment in addition to services. 14 libraries had site assessments and help them with RFPs. Procuring new computer monitors for MLC staff has allowed the agency to donate the previous computer equipment to libraries who have outdated tech, which is especially beneficial for smaller library systems. Other state agencies sometimes donate their old equipment to us for the same purpose.

LIBRARY SERVICES REPORT

Tracy Carr delivered the Library Services Report. MLC has received positive feedback regarding our webinars. The Librarianship 101 program hosted at MLC was very successful. MLC has partnered with the Mississippi Humanities Council for the ongoing project with Parchman. This project may or may not continue with MHC, but MLC will keep the project going regardless.

The new library consultant Ruth Jinkiri is certified in autism therapy and has previously developed an autism resource center at Jackson-Hinds. She will be available as a consultant to libraries to develop ways to better serve patrons with autism or other disabilities. She's working on a resource guide for this as well. Talking Book Services now has Duplication on Demand, which is a service that allows multiple books to be contained on a single cartridge. We can now recycle cartridges as well, which will be helpful for us.

ACTION ITEMS

Recommendation: ***Approve MLC Policy #2022-02 to ensure compliance with OSA Circular No. 16 and House Bill 136, Regular Session 2021. Approve the list of MLC employee positions that should be bonded as the job duties require handling material amounts of public money.***

Motion: Ann Marsh; *Second:* Becky Wright

Action: Approved

Recommendation: ***Approve a Maintenance of Effort Waiver for Choctaw County Library System***

Motion: Jolee Hussey; *Second:* Becky Wright

Action: Approved

Recommendation: ***Approve a Maintenance of Effort Waiver for Hancock County Library System***

Motion: Ann Marsh; *Second:* Becky Wright

Action: Approved

Recommendation: ***Approve a Maintenance of Effort Waiver for Jackson-Hinds Library System***

Motion: Becky Wright; *Second:* Ann Marsh

Action: Approved

Recommendation: ***Approve a Personnel Incentive Grant Waiver Request for Educational Requirements for Carroll County Library System. Approve a one-year interim educational waiver for Kathy Noah.***

Motion: Ann Marsh; *Second:* Becky Wright

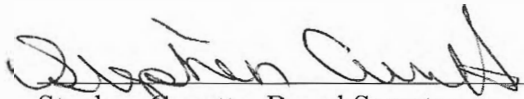
Action: Approved

Recommendation: ***Approve a Personnel Incentive Grant Waiver Request for Educational Requirements for Marshall County Library System. Approve a three-year provisional educational waiver for Na'Chel D. Shannon.***

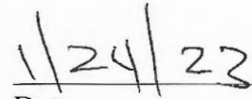
Motion: Ann Marsh; *Second*: Becky Wright
Action: Approved

ADJOURN

Recommendation: *Adjourn meeting at 12:04 pm*
Motion: Jolee Hussey; *Second*: Ann Marsh
Action: Approved by unanimous roll call



Stephen Cunetto, Board Secretary



Date