

E-RATE TIMELINE

Form 470: File before January 1st of each year, include RFP if needed.

- Both RFP and Form 470 must have been publicly available for the same 28 day period before selecting vendor

Form 471: File before close of filing window

- Certify online
- Answer questions from PIA promptly

Receipt Acknowledgment Letter

- Sent by SLD after application is certified
- Review carefully---Any errors committed by you or SLD can be corrected on the letter.

Funding Commitment Decision Letter

- Sent by SLD after application passes review
- Tells how much the SLD has committed for each funding request on the Form 471

Form 486: Indicates services have started

- File before 120 days from date on Funding Commitment Letter or July 1 (whichever is later).

FOR REIMBURSEMENT

Form 472 (BEAR):

- File quarterly, semi-annually, or annually
- File online, your service provider will be automatically notified of the filing for certification

For any questions contact:

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Mississippi Library Commission

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