



Mississippi Library Commission Continuing Education Offerings July–December 2022



MISSISSIPPI
LIBRARY
COMMISSION
LEADERSHIP ADVOCACY SERVICE



Continuing Education Units demonstrate and document a public library staff member's commitment to lifelong learning.

Continuing Education Units are given for planned learning experiences designed to bring about changes in knowledge, skills, attitudes, or behavior that contribute directly to the delivery of quality library services and competent practice of librarianship. CEUs are not given for business meetings, reports, announcements, breaks, travel time, or meals. CEUs are calculated by the number of contact (instruction) hours that participants are at a workshop or training event.

The Mississippi Library Commission is authorized through the Mississippi Department of Education to grant Continuing Education Units. Ten (10) contact hours are equal to one (1) CEU. CEUs are not issued automatically.

The Mississippi Library Commission may authorize CEUs for library staff through other organizations if said organizations complete the appropriate procedures for authorization of proposed programs. Requesting organizations are responsible for providing certificates to participants after MLC provides the authorization. For more information, contact Kayla Martin-Gant at kmartin-gant@mlc.lib.ms.us or 601.432.4057.

Registering for MLC workshops is easy!

The Mississippi Library Commission accepts registrations after formal announcement of a workshop is made if that workshop requires registration for attendance. Formal announcements are made to all public libraries in the state via email. Registering for most workshops can be done conveniently by completing the online registration form linked in the workshop announcement email.

To register, complete and submit a separate online form for each attendee. Registration for the Librarianship 101 Institute requires a special registration process. Details about registering for these workshops will be included in the formal workshop announcements.

For additional information about a workshop, contact Lorietha Myers at lmyers@mlc.lib.ms.us or 601.432.4067 (toll free 800.647.7542).



JULY 2022

Canva Training: Library Newsletters

When: July 7

Where: Recorded webinar

Presenter: Kristina Kelly, Public Relations Coordinator

Description: Get comfortable with Canva and learn how to create a one-page newsletter with MLC's Public Relations Coordinator, Kristina Kelly.

LSTA Grants Workshop

When: July 21, 10:00am - 4:00pm

Where: Mississippi Library Commission

Presenter: Natalie Dunaway, Grants Coordinator

Description: This workshop will cover the basics of MLC's federal subgrant program, the subgrant reimbursement process, and tips on how to develop a comprehensive narrative when completing an application.

Class Size: 50

Contact Hours/CEUs: 6/.6

AUGUST 2022

E-Rate Workshop

When: August 3, 1:00pm - 4:00pm & August 4, 9:00am - 4:00pm

Where: Mississippi Library Commission

Presenter: Sharmaine Frazier, State E-rate Coordinator

Description: This workshop will assist those who are new to E-rate and will refresh those experienced with the E-rate filing process. Discussions will include defining terms, timelines, deadlines, procurements, forms, and the entire process with upcoming changes. Day 1 is for E-rate beginners; both beginners and those familiar with the process should attend the second day.

Class Size: 50

Contact Hours/CEUs: 9/.9 for both days; 6/.6 for the second day only



Domestic Violence and Sexual Assault Issues in Libraries

When: August 17, 10:00am - 12:00pm

Where: Live Zoom meeting

Presenter: Miranda Dube, creator of *Librarians for Survivors*

Description: In this workshop, Miranda Dube will provide library staff with the tools necessary to provide services to domestic and sexual violence survivors of all ages within their communities.

Contact Hours/CEUs: 2/.2

Public Library Directors' Meeting: August 18-19

Creating Access for Violence Survivors (CAVS) Program

When: August 24, 10:00am - 11:00am

Where: Live Zoom meeting

Presenter: Shannon Bowman-Sarkisian, Outreach Librarian for Turner Free Library

Description: Join Shannon for a discussion on potential access barriers to library services for domestic violence survivors in your communities and some advice on how to start lowering those barriers.

Contact Hours/CEUs: 1/.1

Moving Forward Project

When: August 31

Where: Recorded webinar

Presenters: Shellie Zeigler, Library Consultant

Description: The Moving Forward Project aims to make public libraries a more visible resource for the formerly incarcerated. Join Shellie as she explains the project, what resources are provided to each public library, and ideas for how to utilize those resources.



SEPTEMBER 2022

Readers' Advisory: Historical Fiction

When: September 1

Where: Recorded webinar

Presenter: Alex Brower, Information Services Director

Description: In this webinar, viewers will learn about the latest books in this popular genre. Some take place in another time, some have well-known figures as characters, and some even contain a mixture of the two!

FY22 Statistics Training

When: September 8, 1:00 pm - 4:00 pm

Where: Mississippi Library Commission

Presenter: Tracy Carr, Deputy Director for Library Services

Description: This in-person workshop is for those responsible for collecting data and submitting the annual statistical report. Topics covered include an overview of how to input data, what the questions are actually asking, and changes from the previous year's report.

Class Size: 50

Contact Hours/CEUs: 4/.4

FY22 Statistics Training Webinar

When: September 12

Where: Recorded webinar

Presenter: Tracy Carr, Deputy Director for Library Services

Description: This webinar is a shorter version of the live workshop and will cover an overview of the questions and changes from the previous year's report.



Librarianship 101

When: September 27-30

Where: Mississippi Library Commission

Presenter: MLC Staff

Description: Librarianship 101 Institute is for public library staff without a master's degree in library science. It focuses on Mississippi library structure and ethics, programming, collections, readers' advisory, reference, customer service, and more. Participation is through an application process.

Maximum class size: 20

Contact Hours/CEUs: 20/2

OCTOBER 2022

Happy Library: Signage to Welcome Your Patrons

When: October 5

Where: Recorded webinar

Presenter: Shellie Zeigler, Library Consultant

Description: Learn how to make your library signage more positive and inviting as well as the unintentional effect negative signage can have on your patrons.

Technology Academy: Basic Troubleshooting Tips

When: October 27

Where: Recorded webinar

Presenter: MLC Technology Services Staff

Description: Do you know what to do if your screen goes blank? What if your screen freezes and a program application says, "Not Responding"? Stay calm and don't panic! This pre-recorded Technology Academy webinar will focus on tips, tricks, and troubleshooting common computer problems.



Public Library Directors' Meeting: November 3-4

MLC Kits: New Additions and the Classics

When: November 10

Where: Recorded webinar

Presenter: Charlie Simpkins, Special Collections Coordinator

Description: What do 3D printers, board games, STEM kits, and Santa suits have in common? They're all available for public libraries to borrow from MLC for their programming! Learn about all the items the Special Collections program has to offer and how to request them for your library.

WPA County Files

When: November 17

Where: Recorded webinar

Presenter: Tracy Carr, Deputy Director for Library Services

Description: During the Depression, the Works Progress Administration created tourism guides for each state. To do so, field workers collected data on every county on a variety of topics, and these raw files, both typed and handwritten, have been digitized by MLC for public use. Find out how, why, and when to use the WPA County Files in this recorded webinar.



DECEMBER 2022

Readers' Advisory: Best of 2022

When: December 1

Where: Recorded webinar

Presenter: Mary Rodgers Beal, Talking Book Services Director

Description: This webinar will wrap-up 2022's best titles across all genres before looking ahead to 2023.

Youth Services Mixer

When: December 15, 1:00pm - 4:00 pm

Where: Mississippi Library Commission

Description: This mixer will allow Youth Services staff the opportunity to network with their peers from the state; plan for the upcoming Summer Library Program; and swap supplies, materials, advice, and ideas.

Class Size: 40

Contact Hours/CEUs: 3/.3

Heartsaver CPR/AED Training

When: December (TBA)

Where: Mississippi Library Commission

Presenters: Staff from UMMC Resuscitation Training Center

Description: This course is designed for those with little to no medical training who need a completion card for job or regulatory agency (ex. OSHA), as well as anyone who wants to be prepared for an emergency in any setting. Attendees receive a course completion card valid for two years.

Class Size: 20

Contact Hours/CEUs: TBD



JULY - AUGUST 2022 AT A GLANCE

| JULY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|------|--------|---------|-----------|---|--------|
| | | | | | 1 |
| | 4 | 5 | 6 | 7 CANVA TRAINING: LIBRARY NEWSLETTERS (RECORDED WEBINAR) | 8 |
| | 11 | 12 | 13 | 14 | 15 |
| | 18 | 19 | 20 | 21 10:00 AM LSTA WORKSHOP | 22 |
| | 25 | 26 | 27 | 28 | 29 |

| AUGUST | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------|--------|---------|--|---|--------|
| | 1 | 2 | 3 1:00 PM E-RATE WORKSHOP | 4 9:00 AM E-RATE WORKSHOP | 5 |
| | 8 | 9 | 10 | 11 | 12 |
| | 15 | 16 | 17 10:00 AM DOMESTIC VIOLENCE & SEXUAL ASSAULT ISSUES IN LIBRARIES (LIVE ON ZOOM) | 18 PUBLIC LIBRARY DIRECTORS' MEETING | 19 |
| | 22 | 23 | 24 10:00 AM CREATING ACCESS FOR VIOLENCE SURVIVORS PROGRAM (LIVE ON ZOOM) | 25 | 26 |
| | 29 | 30 | 31 MOVING FORWARD PROJECT (RECORDED WEBINAR) | | |

SEPTEMBER - OCTOBER 2022 AT A GLANCE

| SEPTEMBER | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|-----------|--|---------|-----------|---|--------|
| | | | | 1 RA: HISTORICAL FICTION (RECORDED WEBINAR) | 2 |
| | 5 | 6 | 7 | 8 1:00 PM FY22 STATISTICS TRAINING WORKSHOP | 9 |
| | 12 FY22 STATISTICS TRAINING (RECORDED WEBINAR) | 13 | 14 | 15 | 16 |
| | 19 | 20 | 21 | 22 | 23 |
| | 26 | 27 | 28 | 29 | 30 |
| | LIBRARIANSHIP 101 INSTITUTE | | | | |

| OCTOBER | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---------|--------|---------|--|---|--------|
| | 3 | 4 | 5 HAPPY LIBRARY: SIGNAGE TO WELCOME YOUR PATRONS (RECORDED WEBINAR) | 6 | 7 |
| | 10 | 11 | 12 | 13 | 14 |
| | 17 | 18 | 19 | 20 | 21 |
| | 24 | 25 | 26 | 27 TECH ACADEMY: BASIC TROUBLESHOOTING TIPS (RECORDED WEBINAR) | 28 |
| | 31 | | | | |

NOVEMBER - DECEMBER 2022 AT A GLANCE

| NOVEMBER | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------|--------|---------|-----------|---|--------|
| | | 1 | 2 | 3 | 4 |
| | | | | PUBLIC LIBRARY DIRECTORS' MEETING | |
| | 7 | 8 | 9 | 10 | 11 |
| | | | | MLC KITS: NEW ADDITIONS AND THE CLASSICS (RECORDED WEBINAR) | |
| | 14 | 15 | 16 | 17 | 18 |
| | | | | WPA COUNTY FILES (RECORDED WEBINAR) | |
| 21 | 22 | 23 | 24 | 25 | |
| 28 | 29 | 30 | | | |

| DECEMBER | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|----------|--|---------|-----------|--|--------|
| | | | | 1 | 2 |
| | HEARTSAVER CPR/AED TRAINING (DATE TBA) | | | READERS' ADVISORY: BEST OF 2022 (RECORDED WEBINAR) | |
| | 5 | 6 | 7 | 8 | 9 |
| | 12 | 13 | 14 | 15 | 16 |
| | | | | YOUTH SERVICES MIXER | |
| | 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 | |