

MINUTES
Mississippi Library Commission
Virtual Board of Commissioners Regular Meeting

July 27, 2021

Board of Commissioners (BOC) Present via Zoom: Stephen Cunetto, Ann Marsh and Becky Wright

Absent: Jolee Hussey, Lori Barnes

Mississippi Library Commission (MLC) Staff Present via Zoom: Hulen Bivins, Tracy Carr, Lynn Burris, Kristina Kelly, and Jennifer Peacock

CALL TO ORDER

Chair Wright called the meeting to order at 11:01 a.m. and welcomed everyone.

AGENDA

Recommendation: *Adopt agenda as presented.*

Motion: Ann Marsh; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call (*Stephen Cunetto, Ann Marsh, and Becky Wright*)

MINUTES

Recommendation: *Approve minutes of the regular meeting on May 25, 2021.*

Motion: Ann Marsh; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call (*Stephen Cunetto, Ann Marsh and Becky Wright*)

PUBLIC COMMENTS

None

COMMISSIONERS REPORT

Commissioner Marsh commented on the upcoming Book Festival and the work Tracy Carr has put into it. Chairperson Wright spoke about the Mississippi Women's Conference that was held at MLC and the Executive Directors' hospitality for hosting.

EXECUTIVE DIRECTOR'S REPORT

National Legislation/ Grant Funding – MLC has established spending opportunities using monies provided under the American Rescue Plan Act (ARPA). To aid in the selection of programs, MLC hosted a virtual program that provided a handout with over 40 ideas. Traditional IMLS grants are also available. The “Build America’s Libraries Act” is still not

funded. This program is part of the national infrastructure legislation proposed by the Biden administration.

Budget – We are pleased with the results of the most recent legislative session with the restoration of funds (\$227,731) to match the state’s general funding of MLC’s Budget at FY21 levels. We also had a pin restored. However, we did not receive additional funding for MAGNOLIA.

MLC Financials – Grant program payments in the amount of \$1,465,535.41 were made during this reporting period. Of this amount, state dollars in the of \$1,392,893.85 were expended on the insurance program and PIGP.

Reporting/Audit – All required reports have been filed and budget year FY21 is in the closeout process.

Policy and Procedure Review – Working through the process to remove obsolete and redundant writings and to bring them up to date.

Scholarship Awards – We have reinstated the scholarship program and have five librarians from across the state have been selected. Mandy Hornsby, from Harrison County Library System, Loraine Walker, from Starkville-Oktibbeha County Public Library System, Megan Miller, from Pearl River County Library System, Meridith Wulff, from First Regional Library System, and Cynthia Hudson, from Pine Forest Regional Library, will have up to three years to complete their degree under the scholarship. Awardees are required, upon completion, to continue work in a Mississippi public library for at least two years.

Employee Update – *New hires* in library services: Andrew Kelly and Keith Thompson
Separations – Library Services: Andrew Kelly
Internal Transfer- Library Services (TBS): Jayson Bounds

Building Maintenance –The roof repair project is ongoing. The estimated time of completion is 6 weeks.

Carroll County– MLC is working with the Carroll County Library System to assist them in becoming compliant with submission of required reports.

PR Activities – MLC summer newsletter, *On the Same Page*, has gone out. The Podcast is ongoing and new episodes drop regularly.

Continuing Education and Consulting Data - Continuing education catalog was published as well as live virtual trainings and eight webinars. 106 virtual trainings were provided to patrons.

Talking Books –During the reporting period, 55 new Talking Books users were registered. The total patron number is 5,194 with 25,347 items in circulation. 8,602 BARD downloads were made, and 492 large print books were checked out.

MLC Library Use Stats – During the reporting period consultants spent 789 hours with libraries. 1,875 Beehive Resources sharing requests were received. 1,362 requests were filled, and 18,568 items were cataloged. MAGNOLIA had 2,771,990 total searches. Other statistics include 557 LearningExpress sessions, 7,811 HOOPLA checkouts, 222 help desk tickets, and 3,443 YouTube views.

Technology – 33 E-rate filing responses. Tech continues to assist with the Cspire switch from ATT.

Other News – no updates on the Governor appointing new members.

FINANCIAL REPORT

Jennifer Peacock, Administrative Services Bureau Director provided the financial report for this reporting period. We are currently in the budget lapse period for FY21 and anticipate approximately \$400,000 of additional expenses to be paid to close out the fiscal year.

ADMINISTRATIVE SERVICES BUREAU REPORT

The Administrative Services Report was provided by Jennifer Peacock, Bureau Director. The Grant programs opened July 1, 2021, with traditional LSTA funds and ARPA. Currently, eight applications have already been received. Deadlines have been moved up because of the size of the funds available this year. Business Services have been busy preparing for the change to the new fiscal year. Building roof repairs have been delayed by rain and heat advisories. Technology is busy with the Contract 5000 changeover. 27 libraries are completed with very positive responses so far to the switch. There are many moving parts and meetings continue with CSpire weekly.

LIBRARY SERVICES BUREAU REPORT

Tracy Carr, Library Services Bureau Director provided this report. Consultants are beginning to travel more. MLC opened to the public by appointment by mid-May; then fully opened to the public 3 weeks later. The podcast is garnering worldwide attention with a subscriber in Belgium. MLC will have a pop-up library at the MS Book Festival, host one panel, and sponsor another panel.

Question by Commissioner Cunetto: Any word on how it will be affected by the Delta (covid) variant.

A. The Book Festival continues to state that they will follow all CDC and State Health guidelines.

ACTION ITEM

Recommendation: *Approve the FY2023 budget request as presented, allowing for adjustments as needed prior to the August 2021 submission deadline.*

Motion: Ann Marsh; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call (*Stephen Cunetto, Ann Marsh, and Becky Wright*)

ACTION ITEM

Recommendation: *Approve a three-year waiver from this date for Monique Joseph for the Wilkinson County Library System Board FY22 to meet the educational requirements.*

Motion: Ann Marsh; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call (*Stephen Cunetto, Ann Marsh, and Becky Wright*)

Other Discussion

Commissioner Cunetto asked Jennifer Peacock about the MOU for MAGNOLIA from MDE.

- A. The MOU has been submitted to MDE for signature, but we have not received it back signed.

ADJOURN

Recommendation: *Adjourn meeting at 11:52*

Motion: Ann Marsh; *Second:* Stephen Cunetto

Action: Approved by unanimous roll call (*Stephen Cunetto, Ann Marsh, and Becky Wright*)

The next regular meeting of the Mississippi Library Commission Board of Commissioners is scheduled for September 28th in person.

Jolee Hussey
Jolee Hussey (Oct 13, 2021 22:39 CDT)

Jolee Hussey, Board Secretary

Oct 13, 2021

Date







Minutes 7-27-21

Final Audit Report

2021-10-14

Created:	2021-09-28
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